General Information:

The conference is being hosted on the Whova virtual conference platform. The platform contains the program, with links to papers, links to presentations and also to links to live Q&A sessions. The program is here: https://www.fusion2020.org/programme/

- There is a tutorial day followed by three days of technical sessions. Each day consists of *three blocks of five parallel sessions*.
- Presentations will take the form of pre-recorded videos. Paper presentations will be released the day before the session is scheduled, so people in all time zones get a chance to watch them before the Q&A session.
- Each block of sessions will have two 20-minute live Q&A sessions. The Q&A time slots are chosen to accommodate Asia+Europe/Africa and Europe/Africa+America, respectively, i.e.

   Eastern Session: 06:00-07:00 UTC (16:00(4PM) Sydney, 08:00 Pretoria) for attendees from Australasia, Asia, Africa, and Europe

   Western Session: 17:00(5PM) UTC, 18:00(6PM) London, 19:00(7PM) Pretoria, 10:00 Los Angeles, 13:00(1PM) New York, for attendees from Africa, Europe and the Americas

- The time allocations for the Q&A sessions are:
   o First 20 minutes: Block A (five parallel sessions)
   o Second 20 minutes: Block B (five parallel sessions)
   o Third 20 minutes: Block C (five parallel sessions)
- The Q&A sessions will be 20 minutes in duration and resemble panel sessions, where each author first presents a one minute pitch/summary from a single slide, and the session chairman moderates the discussions and questions.
   o Each of the five parallel tracks will have its own "room" for Q&A.
   o Participants may move between multiple Q&A "rooms" if they have questions on papers in more than one parallel session in a block.

Information for Presenters:

- Presenters will record a 12-minute video presentation (which includes a 2 minute introduction and 10 minutes for technical content). Instructions on how to create and upload the videos can be found at https://www.fusion2020.org/guidelines/.
- Presenters or at least one of the authors are required to be present in both Q&A sessions (one could be at a very inconvenient time), to present the pitch, answer questions and take part in the discussions.

Information for Session Chairs:

- Session chairs will take a more active role than usual, not only to introduce the speakers and keep the time, but also to moderate discussions and be prepared to take the lead in the questions and discussions.
   o The moderator may use discretion to allow more time for papers which give rise to more questions and discussion. But it is important for the moderator to solicit questions for all papers.
   o Discussion is encouraged of cross-cutting topics that synthesize elements of all papers in a session.
   o Because participants may move between sessions, session chairs should take care to engage people entering while a session is in progress.